

BRENT KNOLL PARISH HALL COMMITTEE
ANNUAL GENERAL MEETING
HELD ON
8TH MAY 2023
at 7:30pm
in the
JUBILEE ROOM

PRESENT: Messrs R Filmer, E Fuller, M Hares, J Butters (arrived during Election of Committee), K Russell, S Russell, S Joyce, B Ward & S Few

APOLOGIES: J Page & G Keele

MINUTES: Minutes of the meeting held on the 9th of May 2022 had been circulated. Proposed by KR and seconded by EF that the minutes were a true and accurate record, agreed by all and were signed by RF.

MATTERS ARISING: None

CHAIRMAN'S REPORT: **Fundraising:** RF said it was a busy year with the following events: Bazaars; 200+ Club, Music on the Green with Six Machine; Wassail (John Harris donation); Harvest Supper was cancelled due to covid; BAD Film Evening; Book Fayre; Jumble Sale; Village Fete was replaced with a Jubilee Celebration; Christmas Raffle and BAD. The Book Barn has since closed so surplus books were taken to various charity shops. **Maintenance:** JP negotiated a new service contract for the boiler. A new plastic Bazaar banner was purchased, and aprons were made for wearing in the kitchen. MH repaired and replaced door handles. Sanders donated plants which EF and Elaine Fuller planted in the concrete planters. New saucepans, half pint glasses, wine glasses and storage boxes for glasses were purchased. The patio was sealed. Lights in the Hall were replaced with LEDs. A key safe was installed by the door to the Hall and the door to the Jubilee Room. Metal poles were purchased so that safety lights can be installed when events take place on the Village Green. MH repaired the back gate and removed the covid screens from the hatches in the kitchen. The hedge at the rear of the hall was cut back. SR replaced the stage lighting and installed a glitter ball. **Hall Charges:** These were increased for the first time in eight years. RF thanked the Committee for all their help through the past year.

TREASURER'S REPORT: JP was not at the meeting and the accounts will be discussed at the next Committee meeting.

BOOKING SECRETARY'S REPORT: JB said since our last AGM, the main hall has continued to be busy with bookings. These have grown over the year, and now there are regular bookings for everyday of the week, except weekends. These weekday bookings, comprises of pilates, tai chi, dog training, yoga, short mat bowls, social groups and youth groups. The Jubilee Room is used during the week, thanks to several groups including the National Autistic Society, and Somerset Activity and Sports Partnership to name a few. We have also welcomed various other groups at weekends: the holistic group meet regularly; a Counselling Collective have used the room successfully and intend to use it again. Also, the continued use by the Parish Council and the music band.

ELECTION OF COMMITTEE: **Committee Membership:** RF said there are two types of Trustees on the Committee – User Groups Representatives & Elected members. He asked the secretary to report on the members appointed by the User Groups: - SF said she had contacted the Short Mat Bowls Club and Gwyneth Benjamin said she would be happy to be the temporary representative on the Committee. Gwyneth said she would speak to the other members to find out if anyone would be the permanent representative. The Parish Hall representative has been added to the agenda at the next

Parish Council meeting. RF asked LW if she would represent the Brownies & Guides, as the Women’s Institute had disbanded and LW agreed.

REPRESENTATIVES:

Bella Ward	–	Royal British Legion
Gwyneth Benjamin	–	Short Mat Bowls
Karen Russell	–	Good Companions
Ged Keele	-	Parochial Church Council
Vacant	-	Parish Council
Lucy White	-	Brownies & Guides

RF asked if anyone no longer wanted to be on the Committee and everyone agreed to be re-elected. BW proposed and KR seconded that the elected members of the committee be re-elected en-bloc. (R Filmer, J Page, E Fuller, J Butters, S Joyce, M Hares, S Russell, J Butters and S Few) – proposal carried. RF said he had been in touch with the Charity Commission to find out what ratio there should be between elected members and representatives. Also whether they should be informed of any changes.

Meeting ended at 7:50pm

Chairman..... Date.....